



# BOARD OF CERTIFIED REPORTERS

Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Hearing Room 109

**June 8, 2017**  
**10:00 a.m.**

## Approved Regular Meeting Minutes

### MEMBER ATTENDANCE:

#### Present:

Honorable Peter Swann  
Patricia Seguin  
Michael Parrish  
Melissa Gonsalves

#### Telephonically Present:

G. Allen Sonntag, Chair

#### Absent:

Terri Faust

### OTHER ATTENDEES:

#### AOC Staff:

Mark Wilson  
Michelle Martinez  
Debbie MacDougall  
Kate Novak  
Wil Castro  
Pasquale Fontana  
Hal White  
Arnita Oliver

#### Guests:

James Cool

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## CALL TO ORDER

***Called to Order By:*** G. Allen Sonntag, Chair

***Time:*** 10:01 a.m.

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### **1) REVIEW AND APPROVAL OF MINUTES:**

***1-A: Review and approval of the regular session minutes for the meeting of April 13, 2017.***

***Individual Addressing the Board:*** G. Allen Sonntag, Chair

***Discussion:*** None

***Motion:*** Consideration of and motion to approve the regular session minutes for the meeting of April 13, 2017.

***Motion Proposals:*** First Judge Peter Swann  
Second Melissa Gonsalves

***Motion Results:*** Pass

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### **2) PENDING COMPLAINTS:**

***2-A: Review, discussion and possible action regarding Findings of Fact, Conclusions of Law and Recommendation regarding complaint number 15-C005, involving court reporting firms, Legalink, Merrill Corporation and Legalink, DTI Global.***

***Individual Addressing the Board:*** Pasquale Fontana

***Discussion:*** Staff recommends that the Board find Merrill Corporation and DTI Global in default and enter a Final Order revoking the registrations of Legalink, Inc., Merrill Corporation, Registration Number R1094; and Legalink, Inc. DTI Global, Registration Number R1135.

***Motion:*** Consideration of and motion to accept staff's recommendation.

***Motion Proposals:*** First Judge Peter Swann

**Motion Results:** Second Patricia Seguin  
Pass

**Discussion:** It is also recommended that Vice Chair be authorized to sign on behalf of the Chair.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Michael Parrish

**Motion Results:** Pass

**2-B: Update regarding the status of pending complaints.**

**Individual Addressing the Board:** Debbie MacDougall

**Discussion:** As of April 10, 2017, there is currently one open complaint which has been presented on this agenda with a dispositive recommendation under agenda item 2-A.

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**3) INITIAL CERTIFICATION AND ELIGIBILITY:**

**3-A: Review, discussion and possible action regarding pending initial certification applications for the following applicants:**

1. Toni Gehm
2. Tanya McCowan
3. Laurel Woodbridge

**Individual Addressing the Board:** Wil Castro

**Discussion:** Staff recommends approval of initial certified reporter certification to Toni Gehm.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Michael Parrish  
Second Judge Peter Swann

**Motion Results:** Pass

**Individual Addressing the Board:** Wil Castro

**Discussion:** Staff recommends approval of initial certified reporter certification to Tanya McCowan.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Melissa Gonsalves  
Second Michael Parrish

**Motion Results:** Pass

**Individual Addressing the Board:** Wil Castro

**Discussion:** Staff recommends denial of certification for Laurel Woodbridge.

**Motion:** Consideration of and motion to accept staff's recommendation.

**Motion Proposals:** First Judge Peter Swann  
Second Michael Parrish

**Motion Results:** Pass

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**4) LETTER TO THE BOARDADMINISTRATIVE ISSUES:**

**4-A:** *Review and discussion regarding letter received from the Arizona Court Reporters Association.*

**Individual Addressing the Board:** Mark Wilson

**Discussion:** Staff noted two areas of concern from the letter that was discussed with the Board: (1) Staff performances and (2) Number of unfilled seats on the Certified Reporter Board

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**5) ADMINISTRATIVE ISSUES:**

**Individual Addressing the Board:** Mark Wilson

**Discussion:** None

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**CALL TO THE PUBLIC**

**Individuals Addressing the Board:** James Cool

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## ADJOURNMENT

***Motion:*** Move to adjourn.

***Motion Proposals:*** First Melissa Gonsalves  
Second None

***Motion Results:*** Pass

***Time:*** 10:22 a.m.

Initials: AO